

Final Circular

1. Program and Abstract

Please find the tentative program at

<http://www.eri.u-tokyo.ac.jp/yesman/workshop.2015/dateAndSchedule.html>

Please note that every oral speaker has 25 minutes and every poster presenter has 180 cm (tall) x 210 cm (wide). Please note also that the deadline of abstract submission is Feb 28 and sample abstract is available at

<http://www.eri.u-tokyo.ac.jp/yesman/workshop.2015/SampleAbstract.html>

2. Hotel Shuttle Bus

The hotel has a shuttle bus service from nearby railway stations (Matsushima-Kaigan station on Senseki-Line and Matsushima station on Tohoku-Line). You can access both stations directly from the Sendai station, but the Matsushima-Kaigan station (or using Senseki-Line) is probably more convenient because of more frequent service. Please refer

<http://www.eri.u-tokyo.ac.jp/yesman/workshop.2015/index2.html>

for the bus stop location and time table.

3. Reception and Icebreaker

The reception desk will open at 16:00 on Mar 3. Please drop at the reception desk first to get your nameplate. Every participant except for students is requested to pay the registration fee (5,000 yen) in cash there. Icebreaker is scheduled 21:30-22:30 on Mar 3. Please note that the last shuttle bus service is 18:10 from the Matsushima-Kaigan station. If you missed it, you have to take a taxi (or walk in dark).

4. Internet Access

Wi-Fi service is available in the conference room, but no internet service is available in your room. We're sorry, but please forget your work when the session is over.

5. Emergency Contact Information

When you need emergency contact to us immediately before the workshop, please contact to our travel agency (Tokyo Express Int. +81-3-3433-1721). They will appropriately relay your message to us.